



PROCESS ANALYSIS AND IMPROVEMENT COURSE

Developed by BPM Industry Experts

COURSE OVERVIEW

With this 13-hour course, learn expert techniques for process analysis and improvement, including identifying non-value-add activities; time, cost and benefit analysis; and creating future simulations for process improvement ideas. Gain the detailed skills and competency required to take your organisation to the next level of business maturity.



47 Lessons
worth 4 hours



6 Demonstration
Videos



8 Answer
Videos



32 Exercises
worth 8 hours



4 Quizzes
worth 1.5 hours



Free Access to Advanced BPM
Tool to Undertake your Exercises



Recognised Certificate
of Completion



60 Days
Access

Note: *Process Analysis and Improvement Course is the second installment of the PRIME BPM's Online Business Process Management Course Series. It is a pre-requisite to have completed the first level, **BPM Foundations and Process Mapping Course** to progress to this course, as it provides the base for many of the exercises.*

If you enroll for both the courses together, you are eligible for a 50% discount on the second course.

GET THE DISCOUNTED COURSE PACKAGE

WHO SHOULD ATTEND?

This course is ideal for those who:

- ✓ Contribute on an operational level to a Business Process Improvement initiative
- ✓ Analyse and Improve business processes
- ✓ Develop process and procedure documentation
- ✓ Undertake and manage change in the organisation
- ✓ Need to adopt a “process orientated” way of thinking
- ✓ Are establishing or leading a Business Process Management team
- ✓ Are seeking to gain a new skill set or change in career direction



WHAT WILL YOU ACHIEVE?

On the completion of the course, you can:

- ✓ Model / Map business processes
- ✓ Perform business process analysis
- ✓ Analyse process value, cost, time, efficiency
- ✓ Identify non-value-adding activities
- ✓ Conduct effective root cause analysis
- ✓ Understand business improvement opportunities
- ✓ Monitor business processes
- ✓ Manage business process change
- ✓ Lead BPM initiatives

COURSE HIGHLIGHTS

- ✓ Highly reviewed and rated by BPM Professionals
- ✓ Designed to Focus on your current BPM challenges
- ✓ Good Blend of Practice and Theory
- ✓ Curriculum developed by BPM experts with 20+ years' experience of working with leading organisations, such as GE, Rolls Royce, Sanofi, Vodafone, Pfizer, Coca-Cola, etc.
- ✓ Get Professional Certification for Process Analysis and Improvement
- ✓ Concepts based on learnings from over 200+ successful BPM implementations
- ✓ Tried and tested techniques relevant to any industry



COURSE TOPICS & LESSONS

Module

01

Videos: 06
Quiz: 01

A Quick Recap on Process Mapping

- The PRIME Methodology
- Gathering process task attributes
- Cost Inputs and Organisation Unit Settings

Module

02

Videos: 14
Exercises: 12

Process Analysis Techniques

- Identifying non-value adding activities
- Analysing and calculating process value
- Analysing and calculating process time
- Plan resources with Full Time Equivalent (FTE)
- Analysing and Calculating Process Cost
- Analysing Overhead Cost Settings
- Analysing and Calculating Process Efficiency
- Analysing and Consolidating Process Issues
- How to conduct effective root cause analysis

Module

03

Videos: 13
Exercises: 13

Process Improvement

- Identifying and selecting process improvement ideas
- Estimating cost of change
- Creating simulated future state process
- Conducting time, cost and benefit analysis of improvement / process simulation
- Gaining process approval for implementation

Module

04

Videos: 09
Exercises: 05

Implementation

- Preparing and planning for the implementation
- Assigning and executing work packages
- Finalising the future state process
- How to carry out impact analysis
- Identifying training requirements
- Delivering process training
- Preparing for Go Live

Module

05

Videos: 03
Quiz: 02

Monitoring and Collaboration

- Monitoring and adjusting processes for continuous improvement
- Making process improvement a BAU
- Ensuring collaborative approach for optimal improvement

Enroll Now : <https://prime.talentlms.com/catalog/info/id:136>

"Delivering specialised Business Process Management programs for the past 20 years"

WHAT OUR PARTICIPANTS SAY

TRISH WEST
Water Corporation

“

The course provided an excellent balance of theory and practical.

”

JOHN GOODGAME
Westfund

“

The course exceeded my expectations. I could see huge leaps in terms of capabilities.

”

FARSHID MOMEN
Dear Watson

“

The presenter was lucid. The training material was clear and concise.

”

TANYA BRAIN
Westfund

“

The Course was very good with a lot of information

”

CURATED BY PRIME BPM

Having trained hundreds of leading organisations, PRIME BPM has been at the forefront of delivering specialised Business Process Management programs for the past 20 years. Created by BPM experts, our highly rated courses are focused on addressing your real-life pain points.

ORGANISATIONS TRAINED



Queensland Government
Queensland Treasury



& many more...



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